

# **Attachment "6" - Individual Key Personnel Data**

#### Solicitation No. ADSPO11-00000704

Description: State Redistricting Mapping Services

Agency: Arizona Department of Administration

STATE OF ARIZONA

Customer: Arizona Independent Redistricting

Commission

Offeror's Name: Research Advisory Services, Inc.

**Instructions:** Complete one of these forms, and attach a digital photograph for each individual identified as a key person in your "Key Personnel form". Complete all information required on this Attachment "5" and maintain this format. In addition, submit a résumé for every person identified in Attachment "4" – List of Key Personnel.

#### 1 INDIVIDUAL.

1.1 Name: Conor Plese

1.2 E-mail address: Conor.Plese@gmail.com

1.3 Phone number(s): 480-243-4038

1.4 Photo (insert here):



2 INDIVIDUAL'S ROLE(S) AND RESPONSIBILITIES. Describe the role(s) and responsibilities in any contract that may be awarded as a result of this Solicitation and which shall be related to the fulfillment of Work set forth under this Solicitation.

Plese's responsibilities will include providing assistance in data research and analysis; preparing, updating and maintaining data files; and coordinating equipment and materials required for public meetings.

3 INDIVIDUAL'S RELATIONSHIP TO OTHER KEY PERSONNEL. Describe relationship of this individual to other Key Personnel's Roles and Responsibilities.

Plese works as a research assistant under the direction of Project Manager Tony Sissons. He also provides assistance to other RAS team members in all matters related to redistricting.

4 INDIVIDUAL'S TRAINING AND EDUCATION. List training and education related to the fulfillment of Work set forth under this Solicitation.

Having earned a Bachelor of Science in Liberal Studies with a Minor in English Literature, Plese has strong skills in research, documentation and technical writing. He has received rigorous on-the-job-training in various research methods and software programs used to document and analyze collected data.

5 **INDIVIDUAL'S EXPERIENCE.** Describe experience related to the fulfillment of Work set forth under this Solicitation.

As a teacher, Search Engine Optimization (SEO) writer, and communications coordinator, meeting deadlines with quality results has been crucial to Plese's success. His education and work experiences have developed



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exceptional organizational skills, as well as a high level of attention to detail. Plese works efficiently as a team member, offering a valuable and innovative perspective to serving the client's needs.

#### INDIVIDUAL'S POLITICAL AFFILIATIONS, ACTIVITY, CONTRIBUTIONS AND FUNDING.

- Provide the following information for the ten-year period preceding the offer: 6.1
- List this individual's political affiliation(s): 6.1.1
  - Registered as an Independent.
- 6.1.2 Describe the individual's political activity and/or services performed, whether voluntary or for a fee, for a political candidate, as an officer of a political committee, or as a campaign worker or fundraiser:
  - In 2002, Plese volunteered in the election campaign of Tara Plese, an Arizona Republican who ran unsuccessfully for the House of Representatives in District 21.
- 6.1.3 Describe services performed by this individual, whether voluntary or for a fee, as a lobbyist or consultant for any political party, interest group or other entity that has supported, donated money to, or raised money for, or provided in-kind support for a candidate for public office or taken a position on a ballot initiative or sought to influence the redistricting process:
  - The Arizona Association of Community Health Centers has taken a position on all ballot initiatives relating to health care and community health centers. While working as a temporary employee, Plese helped to disseminate factual information to the public regarding these issues from a non-partisan perspective.
- 6.1.4 Provide the date, nature and amount of political contributions by this individual:

None.

#### INDIVIDUAL'S RELATIONSHIPS. 7

7.1 Describe and explain any personal, family, or financial relationships or commitments this individual has that a reasonable person would consider likely to improperly influence someone making a redistricting decision.

None.

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#### Résumé

## Conor Pleše

2056 E Knox Rd. Tempe, AZ 85284 • 480-243-4038 • conor.plese@gmail.com •

#### **EDUCATION**

Portland State University, Bachelor of Science in Liberal Studies with a Minor in English Literature, 2007

Global TESOL College, Advanced TESOL Certificate, 2007

#### PROFESSIONAL EXPERIENCE

### Research Advisory Services, Phoenix, AZ

**April 2011-Present** 

#### **Research Assistant**

- Researching and analyzing voter registration data
- Preparing and updating data spreadsheets to be utilized for district mapping
- Assisting in all matters relating to the redistricting of Arizona cities and counties

#### **Arizona Association of Community Health Centers Media and Communications Coordinator**

February 2011-April 2011

- Researching and commenting on stories relating to health care
- Crafting and submitting newspaper editorials for members of the AACHC
- Registering health center employees and members to weigh in on important legislation online
- Implementing and updating the AACHC social media platforms

### Westgate Corporation, Koriyama, Japan

September 2010-December 2010

- EFL Teacher
- Teaching EFL to university students at Nihon University
- Creating and following detailed lesson plans
- Preparing university students for the TOEIC Language Exam
- Tracking and reporting student progress throughout the term

#### Vertical Measures, Phoenix, AZ Contract SEO Content Writer

September 2009- January 2011

- Writing SEO content for assigned websites and products
- Researching new products and websites to write well-informed articles
- Consistently meet assigned deadlines

### Hotel Modera, Portland, OR

**April 2009- August 2010** 

#### Concierge

- Organized and planned activities and events for guests
- Provided guests with options and suggestions for activities, shopping, and dining
- Listened to any guest concerns and took appropriate measures to ensure a positive experience
- Keeping detailed organization of incoming reservations, planned events, guest transportation, and guest requests

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#### Lingua Viva Language School, Prague, Czech Republic **English Teacher**

August 2007- December 2008

- Taught English courses to employees of major corporations
- Taught FCE language certifications courses to high school graduates
- Planned lessons, prepared exams, planned and facilitated a variety of activities
- Administrative tasks included: new teacher orientation, designing course curriculum, and reviewing reports

## Wells Fargo Bank, Tempe, AZ and Portland, OR

May 2004- August 2007

- Worked full time while attending both Arizona State and Portland State
- Trained new employees
- Maintained customer accounts and resolved account issues
- Provided information on and sold financial products

#### **VOLUNTEER EXPERIENCE**

#### The Chill Program, Portland, OR

**January 2010- Present** 

#### Camp Volunteer for at-risk youth snowboard camp

- Assisting in teaching snowboarding basics to at-risk youth
- Setting up, organizing, and distributing equipment in the equipment set up room
- Coordinating and arranging activities with other volunteers and staff
- Mentoring the youth and providing a supportive atmosphere

#### **Oral Hull Summer Camp for Children with Disabilities Camp Counselor**

**Summer 2006** 

- Responsible for the direct care for persons with autism
- Organized and monitored activities
- Directed and assisted campers in clean-up and set-up for activities
- Assisted campers with letters home